

**MINUTES OF LIVERPOOL PLAINS SHIRE COUNCIL
ORDINARY COUNCIL MEETING
HELD AT THE COUNCIL CHAMBERS
ON WEDNESDAY, 27 MARCH 2024 AT 2:30PM**

PRESENT: Cr Doug Hawkins OAM, Cr Jason Allan, Cr Terry Cohen, Cr Donna Lawson, Cr Paul Moules, Cr Yvonne Wynne

IN ATTENDANCE: Gary Murphy (General Manager), Dean Frost (Director Corporate and Community Services), Nathan Skelly (Director Infrastructure and Environmental Services), Christie Pearson (Executive Operations),

AUDIO RECORDING OF MEETINGS

The Mayor informed the meeting as follows:

A webcast of this meeting will be published to Council's website at www.liverpoolplains.nsw.gov.au so that it is available for viewing by members of the public."

1 ACKNOWLEDGEMENT OF COUNTRY AND COUNCIL PRAYER

Cr Terry Cohen recited the Acknowledgement of Country and the Council Prayer.

2 APOLOGIES AND APPLICATIONS FOR A LEAVE OF ABSENCE BY COUNCILLORS

RESOLUTION 2024/24

Moved: Cr Donna Lawson

Seconded: Cr Paul Moules

That leave of absence from Cr Ken Cudmore be received and accepted.

CARRIED

The Mayor invited apologies and applications for leave of absence.

3 CONFIRMATION OF MINUTES

3.1 MINUTES OF THE AUDIT, RISK AND IMPROVEMENT COMMITTEE MEETING HELD ON 15 DECEMBER 2023

RESOLUTION 2024/25

Moved: Cr Terry Cohen

Seconded: Cr Donna Lawson

1. That the Minutes of the Audit, Risk and Improvement Committee Meeting held on 15 December 2023 be received and the recommendations therein be adopted.

CARRIED

3.2 MINUTES OF THE COUNCIL MEETING HELD ON 14 FEBRUARY 2024

RESOLUTION 2024/26

Moved: Cr Terry Cohen

Seconded: Cr Yvonne Wynne

1. That the Minutes of the Council Meeting held on 14 February 2024 be received and the recommendations therein be adopted.

CARRIED**4 DISCLOSURES OF INTERESTS**

The Mayor requested Councillors disclose any conflicts of interest in matters under consideration at the Ordinary Meeting, in accordance with Part 4 and part 5 of the Code of Conduct.

Nil disclosures were made

5 MAYORAL MINUTE(S)**5.1 MAYORAL MINUTE - FEBRUARY 2024**

RESOLUTION 2024/27

Moved: Cr Doug Hawkins OAM

Seconded: Cr Jason Allan

That Council:

1. Receive and note the Mayoral Minute for February 2024.

CARRIED**6 REPORTS TO COUNCIL****6.1 EXECUTIVE SERVICES REPORT - FEBRUARY 2024**

RESOLUTION 2024/28

Moved: Cr Terry Cohen

Seconded: Cr Donna Lawson

That Council:

1. Receive and note the Executive Services Report for February 2024.

CARRIED

6.2 RESOLUTIONS REGISTER UPDATE

RESOLUTION 2024/29

Moved: Cr Jason Allan

Seconded: Cr Terry Cohen

That Council:

1. Receive and note the Resolutions Register as at 19 March 2024 appended at *Annexure A* and the Resolution Register for 2022 and 2023 as appended at *Annexure B*.

CARRIED

6.3 CORPORATE AND COMMUNITY SERVICES DIRECTORATE REPORT FEBRUARY 2024

RESOLUTION 2024/30

Moved: Cr Terry Cohen

Seconded: Cr Jason Allan

That Council:

1. Receive and note the Corporate and Community Services Directorate briefing for February 2024 as detailed in this report.

CARRIED

6.4 LOCAL ADVISORY GROUPS

RESOLUTION 2024/31

Moved: Cr Donna Lawson

Seconded: Cr Terry Cohen

That Council:

1. Receive and note the minutes of the Currabubula Local Advisory Group as appended at *Annexure A*.
2. Receive and note the minutes of the Premier Local Advisory Group as appended at *Annexure B*.

CARRIED

6.5 AUDIT, RISK AND IMPROVEMENT COMMITTEE MEETING PLAN 2024 - 2025

RESOLUTION 2024/32

Moved: Cr Terry Cohen

Seconded: Cr Donna Lawson

That Council:

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1. Endorse the Audit, Risk and Improvement Committee 2024-2025 Meeting Plan as appended at *Annexure A*.

CARRIED

6.6 DRAFT RISK APPETITE STATEMENT

RESOLUTION 2024/33

Moved: Cr Donna Lawson

Seconded: Cr Yvonne Wynne

That Council:

1. Adopt the draft Risk Appetite Statement as appended at *Annexure A*.

CARRIED

6.7 STATEMENT OF INVESTMENTS - FEBRUARY 2024

RESOLUTION 2024/34

Moved: Cr Terry Cohen

Seconded: Cr Jason Allan

That Council:

1. Receive and note the Statement of Investments as of 29 February 2024 as appended at *Annexure A*.

CARRIED

6.8 ADOPTION OF THE 2022-2023 FINANCIAL STATEMENTS

RESOLUTION 2024/35

Moved: Cr Jason Allan

Seconded: Cr Terry Cohen

That Council:

1. Receive and adopt the Financial Statements for the Year Ended 30 June 2023, incorporating the General Purpose Financial Statements, Special Purpose Financial Statements and Special Schedules, as tabled.
2. Authorise the Mayor, a Councillor, General Manager and Responsible Accounting Officer to sign the Statements by Councillors and Management, pursuant to section 413(2)(c) of the *Local Government Act 1993* and clause 215 of the Local Government (General) Regulation 2021.
3. Delegate the General Manager to submit the Financial Statements to the Office of Local Government, pursuant to section 417 of the *Local Government Act 1993*.

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4. Exhibit the Financial Statements and Auditor's Report and invite public submissions on those documents, pursuant to section 420 of the *Local Government Act 1993*.
 5. Note that the audited Financial Statements and Auditor's Reports will be presented to the public at the Ordinary Meeting of Council on 24 April 2024, in accordance with section 418(1) of the *Local Government Act 1993*.

CARRIED

6.9 INFRASTRUCTURE & ENVIRONMENTAL SERVICES DIRECTORATE REPORT FEBRUARY 2024

RESOLUTION 2024/36

Moved: Cr Terry Cohen

Seconded: Cr Donna Lawson

That Council:

1. Receive and note the Infrastructure & Environmental Services Directorate report for the month of February 2024

CARRIED

6.10 TOWN WATER SUPPLY STATUS

RESOLUTION 2024/37

Moved: Cr Donna Lawson

Seconded: Cr Jason Allan

That Council:

1. Receive and note the Water Supply Status Report.

CARRIED

6.11 RFT 064/2023 WERRIS CREEK WASTEWATER AQUEDUCT REPLACEMENT TENDER

RESOLUTION 2024/38

AMENDMENT

Moved: Cr Terry Cohen

Seconded: Cr Donna Lawson

That Council:

1. Decline to accept the tender received under tender RFT064/2023 for the Werris Creek Wastewater Aqueduct Replacement
2. Request a further report be provided to Council with other options.

CARRIED

7 DELEGATES REPORTS

Nil

8 NOTICES OF MOTIONS/QUESTIONS WITH NOTICE**8.1 NOTICE OF MOTION - PARTIAL REFUND OF FEES TO QUIRINDI POLOCROSSE CLUB**

RESOLUTION 2024/39

Moved: Cr Donna Lawson

Seconded: Cr Terry Cohen

That Council:

1. Provide a partial refund of \$1000.00 of the 2022/23 Annual User Fee charged to Quirindi Polocrosse Club.

CARRIED

9 CONFIDENTIAL MATTERS

RESOLUTION 2024/40

Moved: Cr Terry Cohen

Seconded: Cr Donna Lawson

That Council considers the confidential report(s) listed below in a meeting closed to the public in accordance with Section 10A(2) of the Local Government Act 1993:

9.1 Mayoral Minute - General Managers Performance Review

This matter is considered to be confidential under Section 10A(2) - (a) of the Local Government Act, and the Council is satisfied that discussion of this matter in an open meeting would, on balance, be contrary to the public interest as it deals with personnel matters concerning particular individuals (other than councillors).

CARRIED

RESOLUTION 2024/42

Moved: Cr Paul Moules

Seconded: Cr Terry Cohen

That Council moves out of Closed Council into Open Council.

CARRIED

REPORT ON CONFIDENTIAL MATTERS

The Mayor reported as follows on the matters considered in the confidential section of the meeting:

9.1 MAYORAL MINUTE - GENERAL MANAGERS PERFORMANCE REVIEW

RESOLUTION 2024/41

Moved: Cr Donna Lawson

Seconded: Cr Jason Allan

That Council:

1. Endorse the General Manager Performance Review Committee's report on the outcome of the General Manager's Mid-Term Performance Review as 'Meeting Expectations'

CARRIED

The Meeting closed at 3:23pm.

The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 24 April 2024.

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CHAIRPERSON