

**MINUTES OF LIVERPOOL PLAINS SHIRE COUNCIL
ORDINARY COUNCIL MEETING
HELD AT THE COUNCIL CHAMBERS
ON WEDNESDAY, 14 FEBRUARY 2024 AT 2:30PM**

PRESENT: Cr Doug Hawkins OAM, Cr Ken Cudmore, Cr Jason Allan, Cr Terry Cohen, Cr Donna Lawson, Cr Paul Moules, Cr Yvonne Wynne

IN ATTENDANCE: Gary Murphy (General Manager), Dean Frost (Director Corporate and Community Services), Nathan Skelly (Director Infrastructure and Environmental Services), Joanna Little (CFO), Jared McCulloch (Coordinator Governance, Risk and Corporate Records)

AUDIO RECORDING OF MEETINGS

The Mayor informed the meeting as follows:

“A webcast of this meeting will be published to Council’s website at www.liverpoolplains.nsw.gov.au so that it is available for viewing by members of the public.”

1 ACKNOWLEDGEMENT OF COUNTRY AND COUNCIL PRAYER

Cr Donna Lawson recited the Acknowledgement of Country and the Council Prayer.

2 APOLOGIES AND APPLICATIONS FOR A LEAVE OF ABSENCE BY COUNCILLORS

Nil

The Mayor invited apologies and applications for leave of absence.

3 CONFIRMATION OF MINUTES

3.1 MINUTES OF THE COUNCIL MEETING HELD ON 13 DECEMBER 2023

RESOLUTION 2024/1

Moved: Cr Paul Moules

Seconded: Cr Jason Allan

1. That the Minutes of the Council Meeting held on 13 December 2023 be received and the recommendations therein be adopted.

CARRIED

3.2 MINUTES OF THE EXTRAORDINARY COUNCIL MEETING HELD ON 27 NOVEMBER 2023

RESOLUTION 2024/2

Moved: Cr Paul Moules

Seconded: Cr Jason Allan

1. That the Minutes of the Extraordinary Council Meeting held on 27 November 2023 be

received and the recommendations therein be adopted.

CARRIED

4 DISCLOSURES OF INTERESTS

The Mayor requested Councillors disclose any conflicts of interest in matters under consideration at the Ordinary Meeting, in accordance with Part 4 and part 5 of the Code of Conduct.

Nil disclosures were made

5 MAYORAL MINUTE(S)

5.1 MAYORAL MINUTE - DECEMBER 2023 AND JANUARY 2024

RESOLUTION 2024/3

Moved: Cr Doug Hawkins OAM

Seconded: Cr Ken Cudmore

That Council:

1. Receive and note the Mayoral Minute for December 2023 and January 2024.

CARRIED

5.2 MAYORAL MINUTE - DISSOLUTION OF THE NAMOI JOINT ORGANISATION

RESOLUTION 2024/4

Moved: Cr Doug Hawkins OAM

Seconded: Cr Ken Cudmore

That Council:

1. Support the Board in writing to the Minister for Local Government seeking to dissolve the Namoi Joint Organisation on 30 June 2024.

CARRIED

5.3 MAYORAL MINUTE - TRAVEL APPROVAL

RESOLUTION 2024/5

Moved: Cr Jason Allan

Seconded: Cr Ken Cudmore

That Council:

1. Accept the invitation for a delegation to visit Suseong-gu, Daegu Metropolitan City, Republic of Korea as appended at *Annexure A* from 19 April to 28 April 2024, together with our Sister City, Blacktown City Council.

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2. Note the Letter of Support from Blacktown City Council Mayor, Tony Bleasdale OAM as appended at *Annexure B*
 3. Authorise the Mayor and General Manager to travel to Suseong-gu, Daegu Metropolitan City, Republic of Korea from 19 April to 28 April 2024 with associated travel/transport costs to be covered through the Australia Korea Foundation Grant 23/24. Accommodation for the authorised delegation will be covered by the host Country and any additional out of pocket expenses will be in accordance with the Councillor Expenses and Facilities Policy 2021.
 4. Note the purpose of the visit is to strengthen bilateral relations between Liverpool Plains Shire Council (LPSC) and Suseong-gu, Daegu Metropolitan City, Republic of Korea through cultural exchange, strategic collaboration, and economic development. LPSC aims to increase public awareness, develop partnerships, and increase capacity for effective engagement with the Republic of Korea.
 5. Notes that the Mayor will provide a Delegates report upon return from Suseong-gu, Daegu Metropolitan City, Republic of Korea.
 6. Notes that a further report will be provided to Council detailing the return visit from Suseong-gu, Daegu Metropolitan City, Republic of Korea to the Liverpool Plains.

CARRIED

6 REPORTS TO COUNCIL

6.1 EXECUTIVE SERVICES REPORT

RESOLUTION 2024/6

Moved: Cr Jason Allan

Seconded: Cr Yvonne Wynne

That Council:

1. Receive and note the Executive Services Report for December 2023 and January 2024.

CARRIED

6.2 RESOLUTIONS REGISTER UPDATE

RESOLUTION 2024/7

Moved: Cr Ken Cudmore

Seconded: Cr Yvonne Wynne

That Council:

1. Receive and note the Resolutions Register for 2022 and 2023 as at 1 February 2024 appended at *Annexure A*.

CARRIED

6.3 APPOINTMENT OF COUNCILLOR DELEGATES TO 2024 CONFERENCES

RESOLUTION 2024/8

Moved: Cr Paul Moules

Seconded: Cr Yvonne Wynne

That Council:

1. Appoint the following Councillors to attend each of the following conferences being held in 2024:
 - (a) LGNSW Tourism Conference: Cr Allan (*one Councillor*).
 - (b) Australian Local Government Women's Association NSW Conference: Cr Wynne (*one Councillor*).
 - (c) Floodplain Management Australia National Conference: Cr Cohen (*one Councillor*).
 - (d) NSW Local Roads Congress: Cr Cudmore (*one Councillor*).
 - (e) LGNSW Water Management Conference: Cr Hawkins (*one Councillor*).
 - (f) Australian Local Government Association National General Assembly: Cr Hawkins (*one Councillor*).
2. Approve reimbursement of out-of-pocket expenses incurred by Councillor delegates attending the above conferences, in accordance with the Councillors Expenses and Facilities Policy.
3. Note that Councillor delegates are required to provide a written delegate's report to Council following each conference attended.

CARRIED

6.4 DRAFT COMMUNITY ENGAGEMENT STRATEGY

RESOLUTION 2024/9

Moved: Cr Donna Lawson

Seconded: Cr Terry Cohen

That Council:

1. Place the Draft Community Engagement Strategy as appended at *Annexure A* on public exhibition for a period of 28 days, and adopt the Community Engagement Strategy as exhibited, subject to no submissions being received noting that the document will be graphically designed.

CARRIED

6.5 CORPORATE AND COMMUNITY SERVICES DIRECTORATE REPORT DECEMBER 2023 AND JANUARY 2024

RESOLUTION 2024/10

Moved: Cr Terry Cohen

Seconded: Cr Donna Lawson

That Council:

1. Receive and note the Corporate and Community Services Directorate briefing for December 2023 and January 2024 as detailed in this report.

CARRIED

6.6 QUARTERLY BUDGET REVIEW STATEMENT FOR THE PERIOD ENDING 31 DECEMBER 2023

RESOLUTION 2024/11

Moved: Cr Donna Lawson

Seconded: Cr Jason Allan

That Council:

1. Receive and note the Quarterly Budget Review Statement as appended at *Annexure A*, for the second quarter ending 31 December 2023
2. Adopt the revised Budget forecast and actual year-to-date results as detailed in this report

CARRIED

6.7 STATEMENT OF INVESTMENTS - DECEMBER 2023 AND JANUARY 2024

RESOLUTION 2024/12

Moved: Cr Paul Moules

Seconded: Cr Terry Cohen

That Council:

1. Receive and note the Statement of Investments as of 31 December 2023 and 31 January 2024 as appended at *Annexure A* and *Annexure B*.

CARRIED

6.8 DELIVERY PROGRAM 2022-2026 - MID-YEAR PROGRESS REPORT AS AT 31 DECEMBER 2023

RESOLUTION 2024/13

Moved: Cr Paul Moules

Seconded: Cr Jason Allan

That Council:

1. Receive and note the Delivery Program 2022-2026 – Mid-Year Progress Report – 31 December 2023, as appended at *Annexure A*.

CARRIED

6.9 DRAFT PROCUREMENT POLICY AND DRAFT CONTRACT MANAGEMENT POLICY

RESOLUTION 2024/14

Moved: Cr Ken Cudmore

Seconded: Cr Donna Lawson

That Council:

1. Place the Draft Procurement Policy, appended at *Annexure A*, on public exhibition for a period of 28 days and adopt the draft policy as exhibited, subject to no submissions being received.
2. Place the Draft Contract Management Policy, appended at *Annexure B*, on public exhibition for a period of 28 days and adopt the draft policy as exhibited, subject to no submissions being received.

CARRIED

6.10 FEE WAIVER POLICY

RESOLUTION 2024/15

Moved: Cr Terry Cohen

Seconded: Cr Jason Allan

That Council:

1. Endorse the draft Fee Waiver Policy as appended at *Annexure A*.

CARRIED

6.11 LOCAL ADVISORY GROUPS

RESOLUTION 2024/16

Moved: Cr Paul Moules

Seconded: Cr Ken Cudmore

That Council:

1. Receive and note the minutes of the Currabubula Local Advisory Group as appended at *Annexure A*.
2. Receive and note the minutes of the Premer Local Advisory Group as appended at *Annexure B*

CARRIED

6.12 DRAFT INCLUSION PLAN 2024 - 2026

RESOLUTION 2024/17

Moved: Cr Donna Lawson

Seconded: Cr Terry Cohen

That Council:

1. Place the Draft Inclusion Plan 2024 – 2026 on Public Exhibition as appended at *Annexure A* for a period of 28 days, and adopt the Draft Inclusion Plan 2024 – 2026 as exhibited, subject to no submission being received.

CARRIED

6.13 INFRASTRUCTURE & ENVIRONMENTAL SERVICES DIRECTORATE REPORT DECEMBER 2023 & JANUARY 2024

RESOLUTION 2024/18

Moved: Cr Paul Moules

Seconded: Cr Terry Cohen

That Council:

1. Receive and note the Infrastructure & Environmental Services Directorate report for the months of December 2023 & January 2024

CARRIED

6.14 TOWN WATER SUPPLY STATUS

RESOLUTION 2024/19

Moved: Cr Jason Allan

Seconded: Cr Terry Cohen

That Council:

1. Receive and note the Water Supply Status Report.

CARRIED

6.15 QUIPOLLY WATER PROJECT CONSTRUCTION PROGRESS REPORT JANUARY 2024

RESOLUTION 2024/20

Moved: Cr Paul Moules

Seconded: Cr Ken Cudmore

That Council:

1. Receive and note this month's progress of the Quipolly Water Project's commissioning phase.

CARRIED

6.16 HERITAGE MOTEL - FIRE & RESCUE FIRE SAFETY INSPECTION & REPORT

RESOLUTION 2024/21

Moved: Cr Paul Moules

Seconded: Cr Donna Lawson

That Council:

1. Receive and note the report by NSW Fire and Rescue on the Heritage Motel dated 10 January 2024
2. Endorse the actions taken to date with issue of the Notice of Intention to Issue a Fire Safety Order.
3. Issue the Draft Fire Safety Orders be issued where satisfactory progress is not being made by the landowner towards the preparation of a Draft Fire Safety Schedule and the implementation of the required fire safety measures.
4. That NSW Fire and Rescue be advised that Council has received its report and the actions that it has endorsed to address the recommendations.

CARRIED

6.17 PLANNING PROPOSAL PP-3023-1202 - REINFORCEMENT OF SUBDIVISION MINIMUM

RESOLUTION 2024/22

Moved: Cr Donna Lawson

Seconded: Cr Terry Cohen

That Council:

1. Request the Minister for Planning to make the planning proposal as exhibited with an amendment that maintains the existing dwelling entitlement for 4A Duke Street, Quirindi

known as Lot 4 Section 39 DP 758863 by inserting this land on the dwelling opportunity map.

In Favour: Crs Ken Cudmore, Doug Hawkins OAM, Paul Moules, Yvonne Wynne, Terry Cohen, Donna Lawson and Jason Allan

Against: Nil

CARRIED 7/0

6.18 DEVELOPMENT APPLICATION 24/1987/2 - KILLARA FEEDLOT EXPANSION

RESOLUTION 2024/23

Moved: Cr Ken Cudmore

Seconded: Cr Jason Allan

That Council:

1. Grant development consent to the modification of Development Application 1987/024/2 pursuant to Section 4.16 of the Environmental Planning and Assessment Act 1979 subject to conditions in Schedule 1.

In Favour: Crs Ken Cudmore, Doug Hawkins OAM, Paul Moules, Yvonne Wynne, Terry Cohen, Donna Lawson and Jason Allan

Against: Nil

CARRIED 7/0

7 DELEGATES REPORTS

Nil

8 NOTICES OF MOTIONS/QUESTIONS WITH NOTICE

Nil

9 CONFIDENTIAL MATTERS

Nil

REPORT ON CONFIDENTIAL MATTERS

The Mayor reported as follows on the matters considered in the confidential section of the meeting:

The Meeting closed at 3.44.

The minutes of this meeting were confirmed at the Ordinary Council Meeting held on 27 March 2024.

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CHAIRPERSON